



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

All Department/District Heads

At its meeting held August 26, 2003, the Board took the following action:

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Supervisor Antonovich made the following statement:

“The Los Angeles County Registrar-Recorder is in the unprecedented position of conducting two elections within one month, the Statewide Recall October 7, 2003 and the County's Uniform District Elections November 4, 2003, while it transitions from its 35-year-old punch card to the interim Inka-Vote system.

“As Conny McCormack indicated at last Tuesday's Board Meeting, a high voter turnout is expected and they are faced with the difficulties of recruiting experienced pollworkers in the abbreviated time line provided to prepare for the October 7, 2003 Statewide Special Election.”

Therefore, on motion of Supervisor Antonovich, seconded by Supervisor Knabe, unanimously carried, the Board took the following actions:

1. Rescheduled the regular Tuesday, October 7, 2003 Board of Supervisors meeting to Wednesday, October 8, 2003 to allow Department Heads and their employees to participate in the County Pollworker Program for the Statewide Special Election and to encourage Board of Supervisors' staff to assist in the Election;

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2. Instructed the Chief Administrative Officer to remind Department Heads of their commitment to participate in the County Pollworker Program as one of their Management Appraisal and Performance Plan (MAPP) goals, with a request that Department Heads recruit experienced pollworkers from their staff to travel and serve in hard-to-recruit precincts; and
3. Approved the enhancement of a Split-Shift Option for County Employee Pollworkers, which allows all County Employee Pollworkers, including Fair Labor Standards Act (FLSA) nonexempt employees, to split a pollworker stipend as community-based pollworkers do;
4. Allowed County employees to receive training bonuses even when training occurs on County time, pursuant to Government Code Section 26227, which gives the Board authority to authorize a County program which provides training on County work time in County work sites because the provision of qualified pollworkers facilitates efficient and fair elections and thus helps meet the social needs of the County population; and
5. Instructed the Registrar-Recorder/County Clerk to take the following actions:
 - a. Provide each Department Head with a list of the 2,417 County Pollworkers who served in November 2002, with the placement status of each, with instruction to Department Personnel Officers to facilitate distribution of County Pollworker Applications to experienced County Pollworkers who have not yet provided information on their willingness to serve in October 2003, and encourage a quick turnaround in obtaining supervisor signatures of approval where lacking;
 - b. Continue the process of giving County Employee Pollworkers "Proof of Service Cards" for supervisors to verify that employees reported to their poll location on Election Day as well as providing Department-specific post-election service reports; and

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- c. Establish a Roving Troubleshooter Program to allow high-level County managers and experienced County Employee Pollworkers to observe, troubleshoot and report any problems to a designated hotline number or comment on the smooth operation of visited polls.

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Each Supervisor